

Girl Meets Business Presents 52 Action Words and How to Use Them

Administered	Administered 13 new initiatives
Began	Began sales training program, resulting in 10% increase
Brought	Brought 10 new clients in first year
Built	Built eight websites using HTML
Created	Created mentorship program
Cultivated	Cultivated 18 new members
Decreased	Decreased budget expenditures by 22%
Designed	Designed system for improved safety
Developed	Developed internal navigation standards
Diagnosed	Diagnosed 96% of bugs in code prior to launch
Doubled	Doubled the number of clients to 800 in six months
Established	Established code of standards, resulting in 10% fewer errors
Executed	Executed brand standards throughout website
Formed	Formed internal social media committee
Gained	Gained 10,000 subscribers in first year
Generated	Generated 42 leads, resulting in 39 new customers
Implemented	Implemented six expanded training programs
Improved	Improved auditing procedures
Increased	Increased sales by 15%
Initiated	Initiated purchase of backup system
Innovated	Innovated manufacturing process
Introduced	Introduced first review process to firm
Landed	Landed 23 new accounts, highest amount in 2008
Launched	Launched product under tight deadline
Led	Led team to 17% increase over previous year
Managed	Managed team of 29
Monitored	Monitored system for errors, catching 98% before launch
Negotiated	Negotiated with vendors, resulting in 25% savings
Netted	Netted \$8.7 million in sales
Operated	Operated specialized database
Pitched	Pitched news stories, receiving 84% placement
Planned	Planned all details of 3-day conference
Presented	Presented three trainings at national conference
Produced	Produced 15 new products
Published	Published 85 posts, resulting in 890 subscribers
Purchased	Purchased CRM database, resulting in 64% savings
Ranked	Ranked #1 sales team member in 2008
Rated	Rated "best teacher ever had" by 89% of students
Reorganized	Reorganized program for stronger usability
Researched	Researched hundreds of companies for partnership opportunities
Restructured	Restructured department for 13% increased productivity
Revamped	Revamped marketing strategy, improving sales by 19%
Sold	Sold \$4.5 million in product over 2-year period
Solved	Solved branding problem by implementing new structure
Started	Started successful initiative to promote safety standards

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Streamlined	Streamlined process, resulting in increased productivity
Taught	Taught 18 new recruits
Trained	Trained more than 600 people, resulting in less than 5% turnover
Tripled	Tripled website visitors through video promotion
Won	Won six Gold Quill awards for outstanding writing campaigns
Worked	Worked on 18 of the 20 new products in 2008
Wrote	Wrote nearly 100 articles for major magazines